

Data Collection Training Mini-Grants (Aggregate Data)

Statewide Data Collection
and Evaluation of First 5
California Funded
Programs



Goals of Training

- To define “mini-grants aggregate data” and provide examples of data collection.
- To learn what kinds of questions can be answered from the data.
- To learn how to use the Mini-Grants data collection tool.

Mini-grants

Definition

Small grants (usually less than \$5,000) disbursed to recipients by a County Commission.

The mini-grants data collection tool collects information about:

- ***When*** services were delivered.
- ***How*** many mini-grants were awarded.
- ***What*** activities were provided.
- ***Types*** of agencies awarded mini-grants.

Mini-grants are relative to the size of the county, but generally should not exceed \$15,000.

What questions can mini-grants aggregate data answer?

- How many organizations received a mini-grant?
- What was the average mini-grant award?
- How many organizations received mini-grants to purchase equipment or materials to enhance service quality?
- For what purposes did family-based child care programs receive mini-grants?
- Did mini-grants more often go to certain types of organizations (e.g., preschools) than others (e.g., community-based organizations)?

Mini-grants

Example

In FY 2004-05, First 5 Mayberry awarded ten \$3,000 mini-grants to organizations to provide child care at parent workshops. The child care included early care and education activities for the children.

Three of the mini-grant recipients were Head Start Centers, four were Family Resource Centers, and three were Community-Based Organizations.

Mini-grants

Data collection tool

Let's use our example to complete the Mini-Grants data collection tool.

Enter the name of the mini-grants.

The mini-grant tool collects data about individual agencies and about groups of agencies providing the same set of activities.

Mini-Grants Data Collection Tool

Name of this set of mini-grants Child Care

Directions: Please report together only mini-grants that share a similar set of activities. Use additional forms as needed.

Single or Start Date: 07 / 01 / 2004 End Date: 06 / 30 / 2005

Enter the **date** when the services were delivered, or enter a **date range** if services were delivered over a period of time.

Mini-grants

Data collection tool

Enter the **total number** of mini-grants awarded in the fiscal year.

Enter the **average** mini-grant award in dollars.

Total number of mini-grants awarded during the fiscal year:

 1 0

Avg. amount: \$

 3, 0 0 0

Mark (X) if some or all funding is from School Readiness Initiative:

☐

Check (X) this box if any of the mini-grant funding came from the School Readiness Initiative.

Only mini-grants that provided funding to similar activities should be grouped together on one form.

Mini-grants

Data collection tool

Mark **all** activities delivered by the mini-grants.

Family Support, Education, and Services

- ☐ Community resource and referral (to health and social services)
- ☐ Mental health assessment or services
- ☐ Service coordination
- ☐ Enrollment/assistance with TANF, WIC, Food Stamps, or food program
- ☐ Provision of food, clothes, emergency funds, housing, or other basic needs
- ☐ Transportation services or vouchers
- ☐ Safety education and injury/violence prevention
- ☐ Distribution of Kit for New Parents
- ☐ Parenting education (includes programs for teens)
- ☐ Parenting/caregiver support (includes programs for teens)
- ☐ Family planning (includes programs for teens)
- ☐ Adult literacy programs
- ☐ Job training/citizenship/other adult education
- ☐ Other family support, education, and services

Health Education and Services

- ☐ Health insurance enrollment/assistance
- ☐ Tobacco cessation education or treatment
- ☐ Substance abuse treatment/screening (not tobacco cessation)
- ☐ Prenatal and birth care and education
- ☐ Breastfeeding assistance
- ☐ Well-baby or well-child checkups
- ☐ Acute medical care
- ☐ Health screenings
- ☐ Immunizations
- ☐ Oral health treatment, screening, or prevention
- ☐ Nutrition education and assessments

- ☐ Car seat distribution
- ☐ Other health education and services

Child Development Services

- ☐ Developmental screening/assessments
- ☐ Developmental services
- ☐ Recreational/physical activities for children alone or together with parents
- ☐ Family literacy programs
- ☒ Early education programs for children alone or together with parents
- ☐ ECE*/child care resource and referral (nonmonetary)
- ☐ ECE*/child care subsidies or vouchers
- ☐ Kindergarten transition programs
- ☐ Other child development services

* ECE = Early care and education.

Other Types of Activities

- ☐ Professional development of service providers, including teachers
- ☐ Purchasing equipment or materials to enhance service quality
- ☐ Research or evaluation activities
- ☐ Civic engagement activities
- ☐ Policy change activities
- ☐ Fundraising activities
- ☐ Service quality improvement activities
- ☐ Outreach activities for working with diverse populations
- ☐ Interagency collaboration activities
- ☐ Activities to make services more accessible
- ☐ Other activities

Enter the **number of mini-grants** awarded by agency type.

9

Mini-grants

Summary of data collection

- Mini-grant data can be submitted only by County Commissions.
- Mini-grant awards generally should not exceed \$15,000.
- Multiple mini-grants focused on the same set of activities can be grouped together on **one** form.